

Instructions:

This form is to be completed by the Applicant and submitted to the Assessor's Office at the same time that the Applicant submits ten copies of a complete Zoning Board of Appeals Application to the Town Clerk. The Assessor's Office will calculate the number of Abutters to the property while you wait. The charge per Abutter is \$1.00 and must be paid to the Assessor's Office at that time. The Assessor's Office will later submit the list of Abutters to the Zoning Board Appeals Office and that Office will mail the Abutter Notices on the appropriate date.

Abutters List Request Form

Property Address: _____

Parcel Number: _____

Name of Person Requesting List: _____

Telephone Number: _____

Town Department list is requested for: **Zoning Board of Appeals**

Date Requested: _____

For Assessors use only

Date Processed: _____

Amount paid: _____